


It's easy to find, check out, and read eBooks with Destiny's Universal Search. Save notes, highlights, and bookmarks that you can access even after you return the eBook.

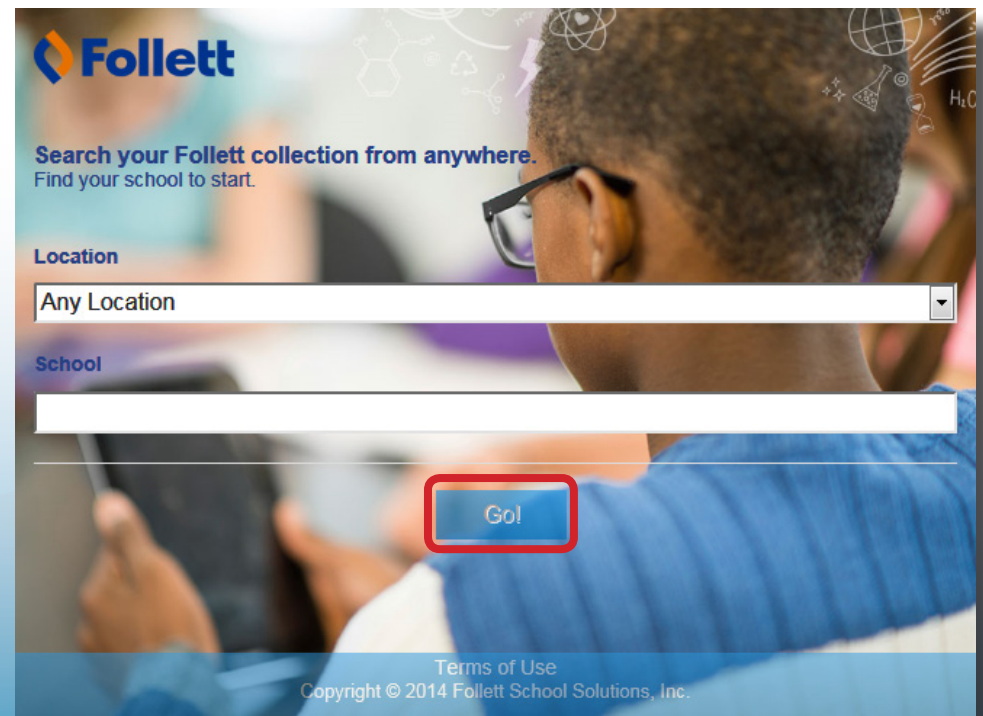
### Log In

#### Accessing Universal Search

Before you can access your library's resources, you need to sign in to Universal Search. Use the following steps to access Universal Search from outside your school:

1. From any browser, go to [www.gofollett.com](http://www.gofollett.com).
2. Use the **Location** drop-down to select your state or province.
3. In the **School** field, type the first few letters of your school's name. When your school appears in the suggestions, select it.
4. Click **Go**.
5. Select  > **Login**.

**Note:** If you are already in Destiny, you can access Universal Search from the **Catalog** tab, **Universal Search** option.



**Follett**

Search your Follett collection from anywhere.  
Find your school to start.

Location  
Any Location

School

Go!

Terms of Use  
Copyright © 2014 Follett School Solutions, Inc.

## Search

There are multiple ways to find eBooks. You can start by browsing only eBooks or performing a search of all resources.

### To browse your library's eBook collection:

1. On the eBooks Featured Collection ribbon, click **See all**. Or, from any page, click **Collections** on the top toolbar.


The screenshot shows the top navigation bar of the library website for George Washington High School. The 'Collections' menu is highlighted with a red box. Below the navigation bar, the user is greeted with 'Welcome, Jacqueline Swiertz'. A search bar is present. The 'Featured Collections' section is titled 'eBooks' and displays a row of book covers. A 'See all' button is highlighted with a red box.

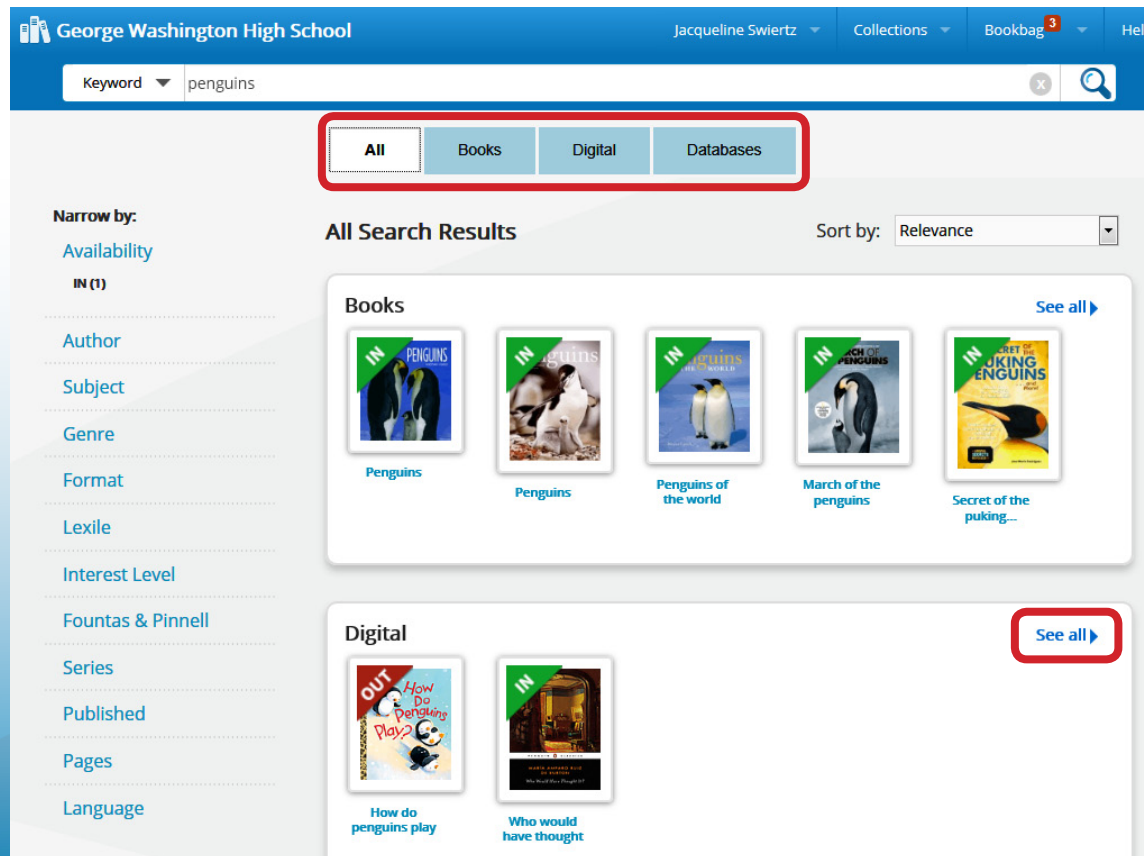
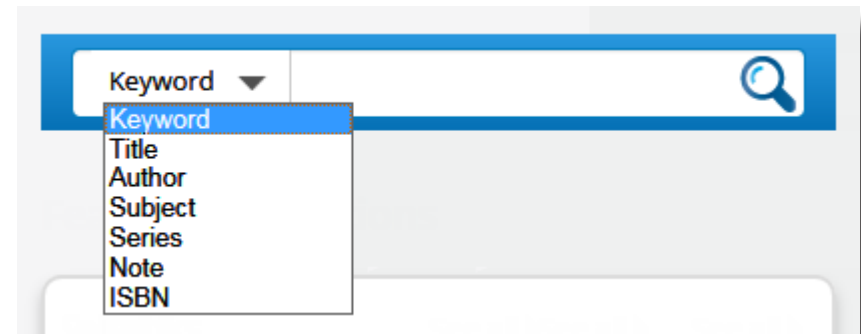
2. To narrow down the eBooks you're browsing, use the search limiters.




**Note:** If you conduct a search from the Browsing eBooks page, the Digital Search Results page appears. Search results for other material types can be accessed by clicking the **All**, **Books**, or **Databases** tabs.

The screenshot shows the 'Browsing eBooks' page. On the left, a 'Narrow by' sidebar is highlighted with a red box, listing various search limiters such as Availability, Author, Subject, Genre, Format, Accelerated Reader®, Lexile, Interest Level, Reading Level, Fountas & Pinnell, Series, Published, Pages, and Language. The main content area displays search results for eBooks, sorted by 'Most Recent'. Three results are shown: 'A Game of Thrones', 'Atoms and molecules', and 'Bursunsul y Pascualina : la...'. Each result includes a book cover, title, author, and publication information, along with 'Open', 'Checkout', and 'Favorite' buttons.

## To view eBook search results in a search for all resources:

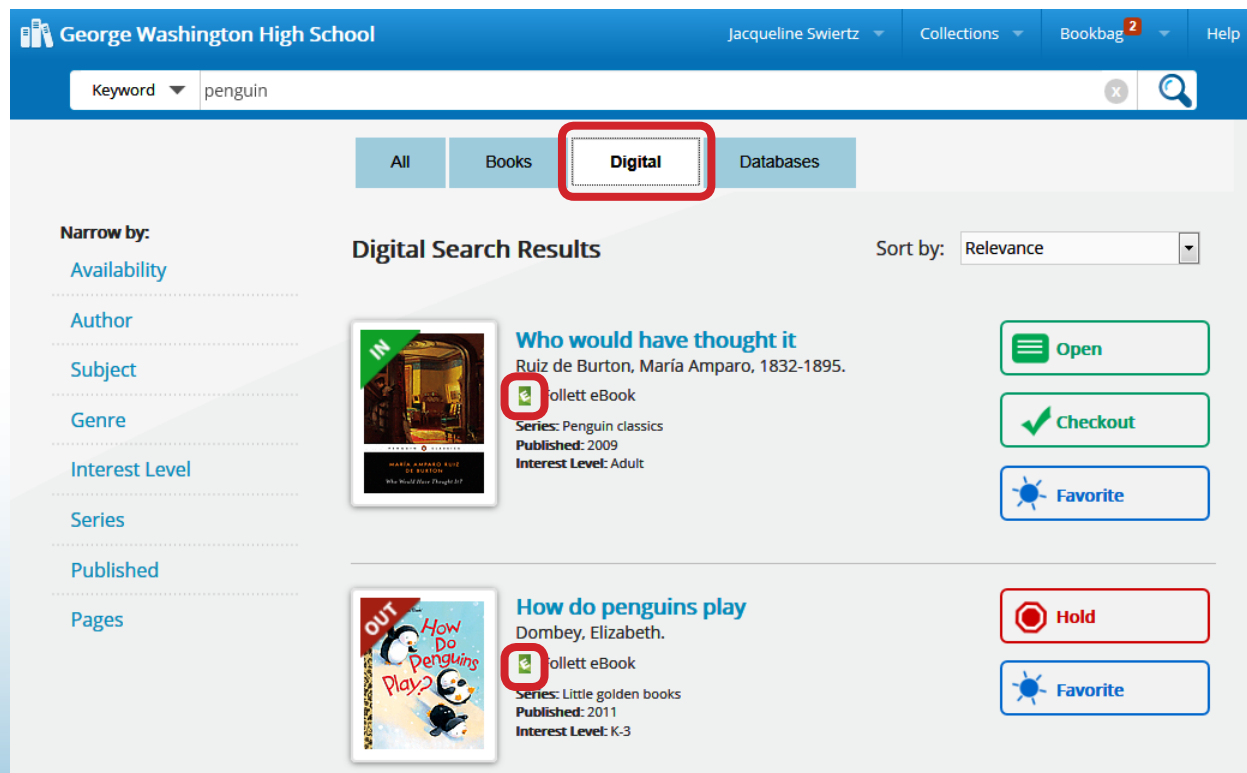
1. Use the drop-down to select the type of search you want. If you skip this step, Universal Search performs a keyword search.
2. In the **Search** field, type your search term.
3. Press **Enter** or click .
4. To view search results that are a specific material type, click **See all** in the appropriate ribbon or click the appropriate tab. If you want to narrow your search, use the search limiters.

A screenshot of a search results page for the George Washington High School library. The page has a blue header with the school name, user name 'Jacqueline Swiertz', and navigation links for 'Collections', 'Bookbag' (with a red notification badge '3'), and 'Help'. Below the header is a search bar with 'Keyword' and 'penguins' entered. A red box highlights a ribbon with four tabs: 'All', 'Books', 'Digital', and 'Databases'. To the left of the main content area is a 'Narrow by:' section with various filters like 'Availability', 'Author', 'Subject', etc. The main content area shows 'All Search Results' sorted by 'Relevance'. There are two sections: 'Books' and 'Digital'. The 'Books' section displays five book covers: 'Penguins', 'Penguins', 'Penguins of the world', 'March of the penguins', and 'Secret of the puking...'. The 'Digital' section displays two digital book covers: 'How do penguins play' and 'Who would have thought'. A red box highlights a 'See all' link in the Digital section.

The  or  icon appears when the material type is an eBook.  indicates the item is a Follett eBook, which means you can use the Notebook feature.

The search results show whether there are available copies. Some eBooks have unlimited copies.

Click the cover or title for more information about an eBook.



George Washington High School

Jacqueline Swiertz Collections Bookbag 2 Help

Keyword penguin


All Books **Digital** Databases

Narrow by:

- Availability
- Author
- Subject
- Genre
- Interest Level
- Series
- Published
- Pages

Digital Search Results


Sort by: Relevance

**Who would have thought it**  
Ruiz de Burton, Maria Amparo, 1832-1895.  
 ollett eBook  
Series: Penguin classics  
Published: 2009  
Interest Level: Adult

Open

Checkout

Favorite


**How do penguins play**  
Dombey, Elizabeth.  
 ollett eBook  
Series: Little golden books  
Published: 2011  
Interest Level: K-3

Hold

Favorite

## Check Out

### There are two ways to check out eBooks:

- From the search results: Click **Checkout** next to the title.
- From an open eBook: Click **Checkout** from the Information side-bar. (To open the Information side-bar, click )

If there are no available copies of a title and your school lets you place holds, click **Hold** to place a hold.

## Read

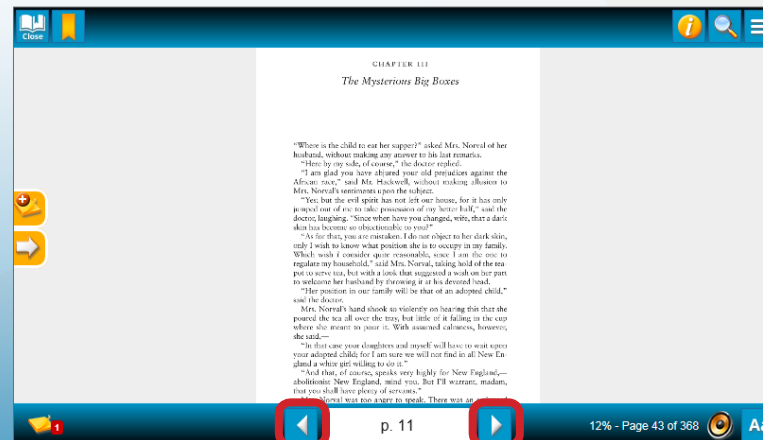
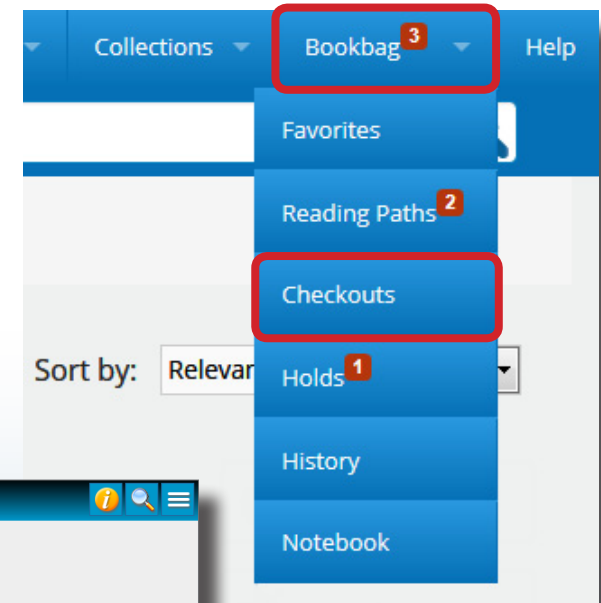
### To read a checked-out eBook:

1. Select **Bookbag > Checkouts**.
2. Next to the eBook you want to read, click **Open**.

You can access display options, page notes, bookmarks, information about the title, and more from the toolbars. Click anywhere on a page to view or hide the toolbars.

Use the forward or back arrows to turn the pages.


**Note:** If you open a Follett Audiobook, play options appear on the toolbars.

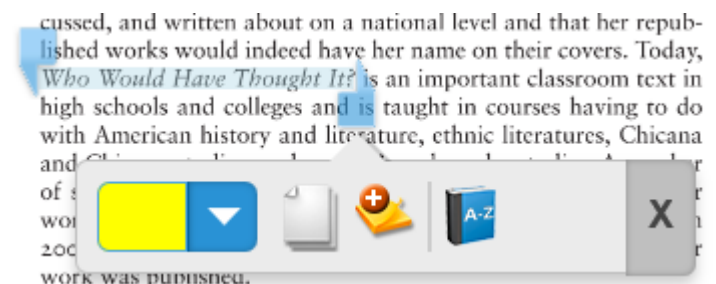


## Take Notes

Click  on any page to mark a place in the eBook you want to come back to later. Then, type a name for the bookmark.

Click on a word, or click and drag on a passage to access the highlighter, highlight note, copy-paste, and dictionary features (*shown at right*).

To access your notes, click the **Notebook** slider . View the notes for the current title, or click **All Titles** to see all of your notes, even if the eBook is not available.



## Return

To return or renew an eBook from Universal Search, select **Bookbag > Checkouts**, and then click **Return** or **Renew**.

**Note:** Checked-out Follett eBooks and Follett Audiobooks are automatically returned on their due date.

## Read offline from Your Mobile Device

The BryteWave™ K-12 Edition app lets you download an eBook while you're online that you can access later offline. It's available for iOS devices and Android devices with access to Google Play, Nook HD, Nook HD+, Kindle Fire HD, and Mac and Windows laptops!

